

**Department:** Faculty of Law

**Course Name:** Writing Legal Documents in English

**Hours per week:** 3

**Number of Credits:** 3

**Course Description:**

This course aims at familiarizing students with the basics, writing techniques and skills of English legal instruments used in China and abroad and improving their skills in writing legal instruments up to standard. It mainly introduces and analyzes the litigation and non-litigation documents used in China, the main legal documents in the United States and Great Britain as well as non-litigation documents like international contracts of commercial nature, in terms of structure, style, format, lexicology, grammar and writing skills, to improve students' techniques in independently writing English legal documents.