

— \$ j (FOR OFFICE USE ONLY)

<p>A) :k:W COUNTER</p> <p><input type="checkbox"/> Á — \$2,000 b n O Retention fee of \$2,000 paid <input type="checkbox"/> õ & Receipt No. _____ <input type="checkbox"/> Ô Á æ ñ á ð B ô K • Attached Copy of Tuition Fee Receipt <input type="checkbox"/> Á ' ÷ ! ù á " ' I W Bank account information received and checked Received by ú _____ Date ú _____</p>	<p>B) :k:W COUNTER</p> <p>M Á ' i " ' 1 Relevant documents received Received by ú _____ Date ú _____</p>
<p>C) 20N45 PZ+ f SCHOOL OF CONTINUING STUDIES</p> <p>â " * q Student type ú _____ µ — f i Admission Status ú _____ Û / w â î Scholarship/Grant ú _____ D â " Ý Û Authorized signature ú _____ Date ú _____</p>	
<p>D) MâF:DIRECTOR</p> <p><input type="checkbox"/> â ' Approved <input type="checkbox"/> î á ' " x %o G ý ½ Not approved (Go to part G) " • Remarks ú _____ t q Ý Û Signature of Director ú _____ Date ú _____</p>	
<p>E) 6«Y°Uý ACCOUNTS OFFICE</p> <p><input type="checkbox"/> ! » » ' Cleared <input type="checkbox"/> ! @ @Comments: _____ D â " Ý Û Authorized signature ú _____ Date ú _____</p>	<p>F) 6«Y°Uý IT OFFICE</p> <p><input type="checkbox"/> ! Á — C â " ' DT DT deleted D â " Ý Û Authorized signature ú _____ Date ú _____</p>
<p>G) 20N45 PZ+ f SCHOOL OF CONTINUING STUDIES</p> <p><input type="checkbox"/> ! Á _ î • â õ ð ð , Á ø Student notified in writing and letter filed Á Û ? Cc to ! M A/C (N ç ~ ½ ' œ 1 á z ✓ Mark ✓ in the appropriate box) D â " Ý Û Authorized signature ú _____ Date ú _____</p>	

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Notes

1. A student who wishes to apply for deferring admission should complete this form and submit together with the following documents to the School of Continuing Studies before the specified registration period. Application will only be processed after payment is made and the form and related documents are submitted. Any other forms of application will not be accepted:
 - 1.1 Copy of ID Card (Original copy for verification)
 - 1.2 Copy of high school graduation certificate (Original copy for verification)
 - 1.3 Copy of Acceptance Letter
 - 1.4 Copy of tuition fee payment receipt or remittance receipt (Original copy for verification)
 - a. If the student has not paid the tuition fees before the due date, he/she has to pay MOP/HKD2,000 as Retention Fee. Related administrative procedures will not begin until payment has been settled.
 - b. In addition to the Retention Fee, MOP/HKD200 will be charged as administrative fee if the tuition fee had been paid at the time of application. For approved applications, MOP/HKD2,200 will be deducted from the tuition fees paid. The remaining balance will be refunded to students after all the administrative procedures have been completed.
 - c. The Retention Fee of MOP/HKD2,000 will be applied to partially pay up the tuition fee when the student is re-admitted.
 - d. Applicants may be required to provide further information/documentation in support of their application.
2. If application for deferring admission is accepted, the scholarships/grants awarded will not be retained or transferred.
3. No applications for deferring admission will be accepted once the registration period has commenced.
4. If deferring admission is due to health reasons, related medical certificate should be submitted together with this form.
5. Applicants can pay by crossed check/cashier's order made payable to "Macau University of Science and Technology".
6. A written reply will be sent to the student within 3 weeks (subject to postmark) upon completion of all the above procedures.
7. Applicants can apply to defer admission only once.
8. Successful applicants will usually be allowed to retain deferred status for 1 year. Such status will be cancelled and related retention fee will not be refunded if applicants fail to apply for resumption of study before the deadline specified in the Notification Letter for Deferred Admission.
9. The University reserves all rights and privileges to revise and interpret the abovementioned rules and regulations.