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3		Communications & Public Affairs Office	Assist in organizing corporate events, input data for energizing tours, assist in interpreting press release, etc.	---
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5		Customer Service Department - Accounts Program Management	Revenue Protection related tasks	---
		Human Resources Department	Assist in internal communications activities, coordination of training activities, assist in the improvement of the HR Training Matrix and in the preparation of reports	---
6				---
7		Communications & Marketing	Event Planning & Coordination	---
8				---
9		---		---
		Business Consulting	Resolving the business issues of clients	---
		Finance and Corporate Administration	Filing and Office Administration	---
10				

11		ISD/ST	Support users with problems they have on their computers	---
		Customer Service Department - Management Support	Assist our consultant on the 2014 energy saving contest, understand the rules and regulations of the contest and support to prepare the final report	---
		Quality Control Department	Daily operation of quality control in a pharmaceutical company	---

			Filing and Office Administration	---

