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1. The classroom is mainly provided for the use of staff and students. If the security personnel have any doubts about the identity of the person in the room, they have the right to ask the person to show the staff card/student card to prove their identity.

2. Users must wear mask, those who fail to meet the regulations are not allowed to enter the classroom.

3. Beware of self-hygiene, keep a distance of at least 1 meter from others and avoid gatherings.

4. No food and drinks are allowed (Except bottled water). Smoking, horseplay or any disturbing behavior are forbidden in the study room.

5. Do not occupy seats in advanced or help others to occupy seats, and do not store personal belongings overnight.

6. In order not to disturb other users, please put your mobile device to vibrate mode or switch off, and take phone call outside the study room.

7. Please ensure for taking away all your belongings before leaving the seat.

8. If any items in the study room is damaged or lost, the concerned user has to take the responsibility for compensation. The University reserves the right for the accountability.

9. The University reserves the right for the final decision on the use of the venue.

10. The University may revise the rules and conditions of the use of venue at any time in response to actual needs.